

NCPHA – Academic Participatory Based Research (APBR) Section

Leadership Meeting

October 9, 2017

Present on call: Nancy Winterbauer, co-chair, Cheryl Kovar, secretary-treasurer, Stacie Saunders, unable to attend

Meeting called to order at 9:00 AM by co-chair, Nancy Winterbauer

Treasurer's report: Cheryl will email the winners from our section for their mailing addresses and follow up with Kim Dittman and Dana Hathcote for their checks to be sent to them. We had 5 winners for a total of \$400 to be distributed from our account.

Discussion:

- Discussion on 2017 NCPHA APBR section's activities and agreed all positive and pleased with the sessions, including the quality of the poster session.
- Discussed the findings of the sharing/visionary session (see 2017 Business Meeting minutes for complete listing).
- Had a good response from volunteers this year for judging the sessions (oral, speed round and poster) as well as potential committee participants.

Action Items:

- Nancy will send out an email soliciting volunteers for committees for the 2018 NCPHA conference and our section needs (i.e., conference planning, abstract reviewers, community advocacy committee).
- Cheryl will complete the request for the checks to be sent to the winners of the sessions with Kim Dittman and Dana Hathcote.

Next phone call is scheduled for 11/3/17 at 9A.

Meeting adjourned at 10A.

Minutes respectfully submitted by Cheryl Kovar