

NCPHA – Academic Participatory Based Research (APBR) Section
Leadership Meeting
Tuesday, January 22, 2020

Present on call: Cheryl Kovar co-chair, Terri Wilson, secretary-treasurer, Amy Belflower Thomas, Advocacy Committee Representative.

Meeting began at 9:00 a.m.

Treasurer's report: Account balance as of 1/15/2020 is \$2,962.69

Discussion:

- Amy was welcomed to the committee as Advocacy Committee Representative.
- Terri attended the FEC planning committee meeting via phone on January 14, 2020. A summary of the remote meeting was as follows:
 - The FEC will be held in Wilmington on September 16-18, 2020. Ideas for a conference theme was discussed with the group agreeing to focus on embracing change.
 - Survey feedback from the 2019 FEC reflected concern that the silent auction competed with the poster presentations. Ideas for alternate fund raising activities was discussed.
 - The conference will be held at the Wilmington Convention Center. All requests for rooms, tables, chairs, equipment, and supplies will need to be carefully considered and submitted ahead of time. No changes will be made once the conference starts due to additional costs incurred per policy of the Convention Center.
- An e-mail was sent by Amy prior to the meeting listing public health legislative priorities. The group decided upon four top priorities for APBR leadership committee focus. These top four priorities are:
 - **Support** the local health directors' \$8 million appropriation request to fund the local communicable and emerging disease program for communicable disease staff in every health department.
 - **Support** legislation that will close the health insurance coverage gap in North Carolina and provide access to affordable coverage to the nearly 400,000 individuals living in the coverage gap. The appropriate legislation must address four key principles which are: Accessibility, Affordability, Accountability, and Economic Development. Care4Carolina will lead on this issue.
 - **Support** discretionary funding for local public health departments to address local needs and priorities identified through processes such as the Community Health Assessment.
 - **Endorse** a request to appropriate *at least* \$7 million in recurring fund for tobacco use prevention programs for the 2019-20 fiscal year and *at least* \$7 million for the same programs in the 2020-21 fiscal year. An appropriation of \$7 million per fiscal year is the absolute minimum amount required to ensure these evidence-based programs are effective in reducing teen tobacco use in North Carolina. NC Alliance for Health will lead on this issue.

- The team discussed the need to engage other section members. A decision was made to open the APBR committee meetings to other APBR section members on a quarterly basis. Other meetings will include APBR leadership only. Will consider this as time gets closer to the call for abstracts for the 2020 FEC in May.
- Cheryl reported from the last Governing Council meetings that ideas were discussed to increase NCPHA member engagement. It was decided each section would be responsible for one month out of the year with submitting items to be posted by NCPHA (Kim Dittmann) to social Media. APBR will be responsible for the month of July. Will discuss in more depth as time gets closer.
- Cheryl and Stacie attend the Governing Board meetings. Cheryl provided a summary as follows:
 - Desire to increase NCPHA membership to a goal of 1500 members over next 3 years. Current membership is approximately 1100. Cheryl is serving on the membership subcommittee and shared ideas presented on last call.
 - Cheryl also reported on the academic liaison subcommittee on ideas to increase student engagement from students to new members of NCPHA in future. Each member of the subcommittee were assigned 3-4 universities in the state and will serve as their “ambassadors” in reaching out to them to promote NCPHA.
- Discussion occurred as to dates for “Call for Abstracts.” We want to encourage students to attend the conference as well as present their research. Amy suggested that we plan to the call for abstracts in the month of April while college students are still in school.

Action Items:

- Terri will contact Katie Davin (intern who served on the committee in 2019) for feedback and improvement recommendations from the 2019 ABPR presentations.
- Decide process and timeline for “Call for Abstracts.”
- Plan poster space for about 30 posters.
- Develop a rubric for reviewers in an effort to standardize the judging process.

Next phone call is scheduled for March 25, 2020 at 9:00 a.m.

Meeting adjourned at 10: 00 a.m.

Minutes respectfully submitted by Terri Wilson