



**NORTH CAROLINA  
ENVIRONMENTAL HEALTH SECTION**  
N. C. Public Health Association, Inc.  
Affiliated with the National Environmental Health Association, Inc.

**Nomination Application for  
W. A. "Bill" Broadway Award**

Nominee: \_\_\_\_\_

Title: \_\_\_\_\_

Place of employment: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

NCPHA EH Section Membership Renewal Date\*: \_\_\_\_\_

\*Nominees must be an active member in good standing in the North Carolina Public Health Association and Environmental Health Section to be considered for an award.

Nomination by: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

Checklist for Nomination Package:

\_\_\_ 1) Letter of nomination

\_\_\_ 2) Photograph of the nominee

\_\_\_ 3) Biographical information, i.e. married, children, etc.

\_\_\_ 4) Listing of formal education and special training or experience (10%)

\_\_\_ 5) Employment history; include place and years of employment, job title, scope of responsibilities (Longevity – 10%)

\_\_\_ 6) Professional association activity including names of organizations, offices held and committee responsibilities, appointments to boards, commissions, committees, etc. (25%)

\_\_\_ 7) Contributions to the betterment and practice of environmental health profession, including publications, scientific or applied research, development or implementation of new or improved concepts, procedures, etc. (40%)

\_\_\_ 8) Other contributions to civic or school activities or affiliations, previous recognition, honors and awards (Community Involvement - 5%)

\_\_\_ 9) Letters of reference or endorsement and other support documents (10%)



NORTH CAROLINA  
ENVIRONMENTAL HEALTH SECTION  
N. C. Public Health Association, Inc.  
Affiliated with the National Environmental Health Association, Inc.

The committee, when making the decision as to who will receive the award, is usually limited to the contents of the support documents as its sole source of information. It takes a carefully prepared and complete document to effectively portray a positive image of the nominee. It can reflect how he or she is viewed by colleagues.

Please contact [josh.jordan@dhhs.nc.gov](mailto:josh.jordan@dhhs.nc.gov) with any questions.  
Nominations must be received by **June 30, 2020**.

Submit nomination packet by mail:  
Josh Jordan  
NC DHHS/Division of Public Health  
Environmental Health Section  
Food Protection Program  
1632 Mail Service Center  
Raleigh, NC 27699-1632