**NC GlaxoSmithKline Foundation Child Health Recognition Awards Nomination Form**

You will enter the contact information - name, address, title, etc. when you submit this document on the NCPHA website (where it reads “Click Here to Submit the Completed Nomination Form) Please complete all below seven questions. Once you complete the information, scan the document, and download to your computer. You’ll be asked to upload it in the above referenced form.  **If you have supporting documents – pictures, flyers, etc., please scan them at the same time so you’ll be submitting it as one pdf file.**

1. Brief Nomination Summary (Provide one paragraph describing the nominee or nominated program.) This will be used in the program book.
2. Service area, population and general information:
3. Service needs of the community:
4. Nominee’s background, training and job history OR agency information:
5. Program summary and project materials developed:
6. Resources Used – including staff and fiscal:
7. Impact of efforts on the community: