



NCPHA Wellness and Prevention Section
AEC Planning Conference Call
Meeting Agenda and Minutes
Monday, April 4, 2011
10:00 am – 11:00 am
(712) 775-7300, Pass Code: 234214#

Agenda Items	Discussion Points	Next Steps
Welcome and Introductions	<ul style="list-style-type: none"> • Ulva Little, W&P Section Vice-Chair, AEC Representative 	Attendees: Ulva Little Laura Edwards Jennifer Park Ruth Little Maura O'Donough Kathie Cox Jessica Carter Darcia Hudson
Review of conference dates, location and number of W&P sessions	<ul style="list-style-type: none"> • September 21-23, 2011 at the Hilton Charlotte at University Place. The theme is "Lessons from the Past, Leading to the Future" • Snowden BBQ is Tuesday, September 20 at 5:30 p.m. • 5K walk/run will be held Wednesday, September 21 at 6 p.m. • 3 sessions – either 1 session Wednesday afternoon and 2 on Thursday OR 3 sessions on Thursday. • Section will get an assigned room 	Ulva and Jennifer will share the final conference schedule when available.
Suggested topics and speakers	<ul style="list-style-type: none"> • Edna Hensey recommended George Mayo, generational communication • HNC2020 presentation – Laura Edwards • Evidence based practices – Monaire McGregor as stand alone • EBP - panel presentation Alice Ammerman, Dorothy Cilenti, Lisa Harrison • EBS success stories from counties – one from each region (northwest, west southeast, northeast, central) • Preventing burnout –motivational speaker 	Jessica will send Monaire McGregor's contact information to Laura and Ulva. Laura will contact speakers. Ulva will talk with consultants to get information out. Ruth will send information out to engage W&P Section members. Laura will send the contact list to Ruth. Next call: Develop process to get submissions for success stories.

<p>Opportunities to share sessions with other sections</p>	<ul style="list-style-type: none"> • Oral health, social work, women’s and children’s health and HIV/STD section are willing to share sessions. 	<p>Laura will send information to section chairs to see if they are willing to co-sponsor</p>
<p>Awards, luncheon and other W&P section conference details</p>	<ul style="list-style-type: none"> • Luncheon – with a speaker – EBS success stories from counties or motivational speaker (de-stress, get motivated, something fun, recharge your batteries, motivate your community) • Awards – Health Educator award, nutrition awards given in the past. 	<p>Larissa has nomination and award information, forms, etc. Ulva will check with Larissa.</p>
<p>Sponsors for luncheon, etc. Need to pay for: AV – NCPHA pays Section Lunch Speaker gifts Speaker travel Speaker hotel costs Speaker registration for conference Awards</p>	<ul style="list-style-type: none"> • Speakers only attend for presentation, have to register for conference attendance. \$160 for full conference, one day attendance is option • Sponsors – think about potential sponsors 	<p>Sponsor letter needed – NCPHA has a sponsor invite/ask – we can modify.</p>
<p>CEU’s</p>	<p>We want to offer CEU’s – general and CHES. General CEU’s are \$6 per person. Will check into the price for CHES credits.</p>	<p>Maura will process CEU’s and will check on cost of CHES credits. She will check with nursing section to see how they got CE sponsored this year.</p>
<p>Wrap up and planning next steps</p>	<p>Next call scheduled for Tuesday, May 3 at 3 p.m. Call in number: (712) 775-7300 Passcode: 234214#</p>	<p>Agenda items: Develop process to get submissions for success stories. Begin process for award nominations Identify potential sponsors and sponsor recruitment process</p>